

## **LBCS - PTC Minutes from 8/26/09 Meeting**

**Meeting Commenced:** 11.46 am

**Attendees:** Barb Webb - President, Christine Clark - VP, Cigi Ramesbottom - Treasurer, Sara Thornros - Secretary and Brenda Super - Parliamentarian

### **Agenda:**

- *Approval of prior months minutes*
- *Treasurer Report*
- *Old Business*
- *New Business*
- *Committee Reports*
- *Announcements*

Board members approved minutes from July and August meetings

### **Treasurer Report:**

- Treasurer presented current month financials
- President discussed an amended presentation format for financial reporting
- A Science Enrichment Program (for all grades) was approved by the board with an estimated annual cost of \$3,600 (2009/2010)
- The PTC's Non-Profit Status was approved by the IRS
- The PTC books for the School Year ending 2008/2009 were closed on 7/31/09
- The position of Advisory Financial Secretary was discussed by the board - the position would offer assistance to the Treasurer

### **Old Business:**

- PTC reviewed items budgeted from the School Year 2009/2010
- PTC to host a 'meet and greet' session at Back to School Night
- PTC survey shelved in lieu of impending SSA survey
- PTC calendar for the 2009/2010 School Year to be amended, due to conflicting public holidays - Barb to amend and post new calendar. However, the first General Meeting will still take place at the school on 9/10/09 at 6pm - everyone is encouraged to attend
- PTC felt that it was reasonable to have all expenses derived from Social Fundraisers submitted within 30 days of the event; in order that the financials could be promptly and correctly presented
- PTC will continue to retain a small field trip float during the 2009/2010 school year; to accommodate pre-payment requirements

**New Business:**

- PTC approved the purchase of a generic banner to promote PTC meetings (in order to encourage outside participation). The amount approved was between \$100-150
- Barb is to present the board with a proposed agenda for the General Meeting of 9/10/09 - for comments and approvals
- Barb attended the recent SSA meeting and brought pertinent information back to the board
- PTC would like to propose a fundraiser for a new recreational program "Peaceful Playgrounds". The program includes black top games and activity guides, stencils, blueprints, program overview video, teacher training, playground rules, playground supervisor workshop training materials, awards and coupons for kids, playground rules, playground equipment check out form and more. More information regarding the Peaceful Playgrounds Program will be presented at the September General Meeting. The cost of this program is approximately \$1,000

**Committee Reports:**

- Christine informed the board that numerous volunteer committee positions had been filled. Positions still available will be advertised at Back to School Night, on the PTC board outside the front office and at PTC corner. Christine is the liaison for these positions
- PTC have approved the purchase of Dole Fruit Bars (popsicles) for each classroom with 100% participation in the new school year (2009/2010) Pledge Drive. The final date for tracking classroom participation will be 9/18/09
- In January 2010 the PTC will be asking families to donate used sports goods - this will be a School Service Project; all goods will be collected by an outside agency who will ship the sports goods to underprivileged children in other countries. More information to follow

**Announcements:**

- There are no new announcements at this time

**Meeting Adjourned:** 12.45pm